

Sample (1): Field Visit Rubric

Criterion	Rating Scale		
	High	Average	Low
Report's Introduction Percentage: 10%	Attractive introduction including all essential information (purpose of the report, place, time, date, reason and importance of the visit)	Satisfactorily written introduction including most of the essential information (purpose of the report, place, time, date, reason and importance of the visit)	Weak-written introduction including some of the essential information (purpose of the report, place, time, date, reason and importance of the visit)
Report's Body Text Percentage: 30%	Text is efficiently and logically sequenced in terms of describing, analyzing and criticizing the field visit report and the ideas contained in it, supported by comprehensive evidence, and the student's personality and stance towards the visit is prominently reflected	Text is satisfactorily written and logically sequenced in terms of describing, analyzing and criticizing the field visit report and the ideas contained in it, supported by some evidence, and the student's personality and stance towards the visit is slightly reflected	Text is poorly written and illogically sequenced in terms of describing, analyzing and criticizing the field visit report and the ideas contained in it, which are not supported by evidence, and the student's personality and stance towards the visit is not reflected
Report's Conclusion Percentage: 10%	Conclusion includes a comprehensive and useful summary of the most prominent content in the report, an assessment of the place visited, suggestions for improvement and how to benefit from the obtained information	Conclusion includes a summary of some of the most prominent content in the report, an assessment of the place visited, suggestions for improvement, but does not state how to benefit from the obtained information	Conclusion does not include a summary of the most prominent content in the report. It does not provide an assessment of the place visited, suggestions for improvement, nor does it state how to benefit from the obtained information
Student Experiences Percentage: 10%	Information and ideas in the report are closely connected to the student's personality and previous experiences that serve the visit's topic well	Information and ideas in the report are satisfactorily connected to the student's personality and previous experiences that serve the visit's topic well	Information and ideas in the report are not connected to the student's personality and previous experiences that serve the visit's topic well
Quality of Writing Percentage: 10%	Report is very well written using proper language, and contains no spelling or grammatical errors	Report is satisfactorily written using proper language, and contains some spelling or grammatical errors (no more than 3 errors)	Report is poorly written using incorrect language, and contains spelling or grammatical errors (more than 3 errors)
Organization and Format Percentage: 5%	Report was submitted in accordance with all specified organization and format guidelines (cover page, submission date, number of pages, font type and size, images, and attachments)	Report was submitted in accordance with most of the specified organization and format guidelines (cover page, submission date, number of pages, font type and size, images, and attachments)	Report was submitted in accordance with some of the specified organization and format guidelines (cover page, submission date, number of pages, font type and size, images, and attachments)

Note: The specified percentages in the forms are suggested percentages and may be adjusted by the faculty member in accordance with the objectives of the course